

■ Addendum E – Suggested Agenda for First GB Meeting ■

YOUR SCHOOL GOVERNING BOARD

Wednesday, October xx, 20xx

AGENDA

1. Welcome - Principal
2. Introduction of Members (allow each member to introduce themselves)
3. Approval of the Agenda
4. Approval of the minutes of the last meeting
5. Working Together as a Team - Principal
6. Refreshments and an Icebreaker
7. Election of Chairperson
8. Appointment of Secretary
9. Operation
 - 9.1.1 Review of Rules of Operation (as outlined in the [Education Act](#))
 - 9.1.2 Approval/Modification of Internal Rules of Management
10. Dates and Times of Meetings
11. Discussion: Appointment of Community Representatives
12. Discussion: Participation of Commissioner
13. Business Arising
14. New Business
15. Other Business
16. Correspondence
17. Public Question Period
18. Next meeting: date
19. Adjournment