

Executive Committee

Committee Mandate and Composition

Per Resolution 2019-03-#05

Mandate

In addition to the powers delegated by the Council of Commissioners in *By-law #6 - Delegation of Powers to the Executive Committee*, the Executive Committee has the following mandate:

1. To administer the School Board policy process as per the Rules on Development and Review of Policies.
2. To receive Land Sales reports.
3. To submit a report of its activities and decisions to each Regular Meeting of the Council of Commissioners;
4. To make recommendations to Council on professional development or training program to the members of the Council of Commissioners and to the members of the Governing Boards (EA s.177.3).
5. To make recommendations for approval by Council on the per KM travel rate for Commissioners, as per the Policy on Commissioners' local travel, conference and other expenses and the guidelines of the Ministry of Finance.
6. To carry out any other tasks assigned to it by the Council of Commissioners.

Composition

Determined by resolution of Council, the composition must include:

- The number of commissioners determined by Council
- The Chair of the School Board
- At least one commissioner representing the parents
- At least one co-opted commissioner, if any.

Legal basis (Education Act)

179. The council of commissioners shall establish an executive committee composed of the number of commissioners it determines, including the chair, at least one commissioner representing the parents' committee and at least one co-opted commissioner, if any.

The council of commissioners shall determine the term of office of the members of the executive committee.

The seat of a member of the executive committee who is entitled to vote becomes vacant in the same cases as those provided for commissioners elected under the Act respecting school elections ([chapter E-2.3](#)). The vacancy is then filled following the procedure provided for the designation of a commissioner, but only for the unexpired portion of the term.

- 180.** The director general of the school board takes part in the sittings of the executive committee but is not entitled to vote.

Commissioners who are not members of the executive committee are entitled to attend its sittings, but are not entitled to vote or to take part in the proceedings of the committee.

- 181.** The executive committee shall exercise the functions and powers delegated to it by by-law of the council of commissioners.